



# Feasibility, Attendance Area, & Enrollment RFP

Finance Committee  
January 23, 2019



# Firms & Consultants

Firm	Total Fee	MEP	Civil	Structural	Attendance	Other
RLPS Architects	\$ 41,313	Moore	Harbor	CS Davidson	DecisionInsite	Alliance for Excellent Education Fidevia CM
Crabtree Rohrbaugh	\$ 21,813	Moore	ELA	Barry Isett	DecisionInsite	
Schrader Group	\$ 36,813	Moore	ELA	Schrader	DecisionInsite	International Consultants
KCBA Architects	\$ 52,663	Moore	K&W		DecisionInsite	
Marotta Main	\$ 134,950	Moore	ELA	Providence	Montgomery Consultants	Metropolitan Acoustics
Gilbert Architects	\$ 76,000	Moore	ELA	Baker, Ingram	Sundance	
Alloy5	\$ 10,000	Lehigh Valley	None		DecisionInsite	
McKissick & Associates	\$ 69,924	HF Lenz	K&W	Baker, Ingram		



# Incomplete Submittals

<b>Firm</b>	<b>Issues with Proposal</b>
Alloy5	<ul style="list-style-type: none"><li>• Mention DecisionInsite, but no info on Enrollment or Attendance Area Submittal</li><li>• No electronic submission</li></ul>
McKissick & Associates	<ul style="list-style-type: none"><li>• No Enrollment or Attendance Area Submittal</li></ul>



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# Firms offering reimbursement or credits for costs of study

<b>Firm</b>	<b>Total Fee</b>	<b>\$ for Feasibility Study</b>	<b>Additional \$ for Feasibility Study</b>	<b>Reimbursement of Cost</b>
RLPS Architects	\$41,313	\$27,000	<ul style="list-style-type: none"> <li>• Reimbursable expenses</li> <li>• \$4000 for focus groups</li> </ul>	Credit less reimbursable expenses toward project >\$5 million within 2 years
Crabtree Rohrbaugh	\$21,813	\$7,500	<ul style="list-style-type: none"> <li>• None</li> </ul>	Credit or scholarship for any work identified in the study
Schrader Group	\$36,813	\$22,500	<ul style="list-style-type: none"> <li>• None</li> </ul>	Credit to Architect fees on 1st project >\$500k
Gilbert Architects	\$76,000	\$35,500	<ul style="list-style-type: none"> <li>• Reimbursable expenses (\$7,000)</li> </ul>	Credit “some or all” costs

None offer reimbursement for Attendance & Enrollment Study Costs



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# Determination of 3 Interviews

- 3 – 30 (45) minute interviews during B&G Committee meeting on January 29, 2019
- Criteria to evaluate RFPs
  - Feasibility Study & K-12 project experience
  - Experience partnering with Attendance & Enrollment Studies
  - Cost of Services (including offer of reimbursement study fees)
  - Experience with Consultant team
- Recommend
  - RLPS
  - Crabtree Rohrbaugh
  - Schrader Group



# Recommended Firm Team to Interview

- ❑ Firm Team no more than 2 or 3 members
- ❑ One member from the firm must be proposed lead for study
- ❑ In addition to the firm's team, requesting representative from DecisionInsite (may be same representative for all 3 interviews)
- ❑ Leadership Team to work on interview questions
- ❑ Leadership Team & Board provided the proposals from 3 recommended firms
- ❑ Board members to let COO knows if they have any recommended questions or specific questions for the firms after review of proposals